

**THE OCEAN CITY ZONING BOARD  
CITY OF OCEAN CITY, CAPE MAY COUNTY, NEW JERSEY  
RESOLUTION**

**AUTHORIZING A PROFESSIONAL SERVICES CONTRACT BETWEEN THE CITY OF OCEAN CITY ZONING BOARD AND RICHARD A. ALAIMO ASSOCIATES FOR SERVICES AS THE ZONING BOARD CONFLICT ENGINEER FOR THE REMAINDER OF CALENDAR YEAR 2026**

**WHEREAS**, the City of Ocean City Zoning Board requires certain professional engineering services for the remainder of calendar year 2026; and

**WHEREAS**, Richard A. Alaimo Associates has been determined to have the necessary expertise and ability to perform said services; and

**WHEREAS**, the Zoning Board of the City of Ocean City is desirous of entering into a professional services contract with Richard A. Alaimo Associates, 200 High Street, Mt. Holly, NJ 08060; and

**WHEREAS**, it is determined in the best interest of the Ocean City Zoning Board to have said services performed; and

**WHEREAS**, Richard A. Alaimo Associates, has agreed to serve as the Ocean City Zoning Board's Conflict Professional Engineer for the remainder of calendar year 2026; and

**WHEREAS**, a contract for Professional Services with Richard A. Alaimo Associates, may be entered into without competitive bidding pursuant to N.J.S.A. 40A:11-5(1)(a)(i); and

**WHEREAS**, the City of Ocean City may enter into a non-advertised contract pursuant to the provisions of N.J.S.A. 19:44A-20.5; and

**WHEREAS**, Richard A. Alaimo Associates, has completed and submitted a Business Entity Disclosure Certification which certifies Richard A. Alaimo Associates, has not made any reportable contribution to a political or candidate committee for an elected office in the City of Ocean City, New Jersey in the previous one year period, and that the contract will prohibit Richard A. Alaimo Associates, from making any reportable contributions through the term of the contract; and

**WHEREAS**, the Zoning Board of the City of Ocean City has reviewed the terms and conditions of the contract and recommend the appointment of Richard A. Alaimo Associates, for Conflict Professional Engineering Services for the remainder of calendar year 2026; and

**NOW THEREFORE, BE IT RESOLVED** by the Zoning Board of the City of Ocean City, New Jersey that **Richard A Alaimo Associates, 200 High Street, Mt. Holly, NJ 08060** is appointed as the Zoning Board Conflict Engineer for Zoning Board services for the remainder of calendar year 2026 as follows:

1. The City shall collect escrow fees from Zoning Board applicants which shall be applied to the cost of services according to the hours performed by the engineer listed above, pursuant to provisions under the Municipal Land Use Law and pursuant to the fee schedule below:


Principal.....	\$240.00 per hour
Senior Associate.....	\$235.00 per hour
Associate.....	\$230.00 per hour
Architect.....	\$230.00 per hour
Senior Project Engineer.....	\$230.00 per hour
Project Engineer.....	\$225.00 per hour
Senior Project Manager.....	\$220.00 per hour
Project Manager.....	\$215.00 per hour
Designer-CAD.....	\$180.00 per hour
Surveying- Supervisor.....	\$190.00 per hour
Surveying- Chief.....	\$190.00 per hour
Surveying- Fieldman.....	\$180.00 per hour
Field Representative- Supervisor.....	\$190.00 per hour
Field Representative.....	\$180.00 per hour
Administrative Assistant.....	\$125.00 per hour
Prints, copies and other out-of-pocket expenses.....	At cost
AutoCAD.....	\$20.00 per hour
Global Positioning System.....	\$60.00 per hour
Mileage charges are based upon IRS approved rates for the current year	


2. The term of the contract shall be for a period not to exceed one (1) year, commencing on May 1, 2026 and continuing through December 31, 2026.
3. A copy of this Resolution and Contract shall be available for inspection in the City of Ocean City Clerk's Office at City Hall, and the Planning Office at 115 12<sup>th</sup> Street, Ocean City, and shall be advertised on one (1) occasion on the City's Public Notices website.
4. A copy of the Business Entity Certification and the Sworn Statement By Professional Service Provider shall be on file with this resolution in the City Clerk's Office at City Hall and the Planning Office at 115 12<sup>th</sup> Street, Ocean City.
5. A copy of Richard A. Alaimo Associates' Business Registration Certificate (BRC) has been submitted and shall be placed on file in the Planning Office.


**BE IT FURTHER RESOLVED** that the Zoning Board of the City of Ocean City is hereby authorized to enter into a formal contract agreement with Richard A. Alaimo Associates beginning on May 1, 2026 and continuing through December 31, 2026 for professional services as the Zoning Board Conflict Engineer, as listed in accordance with this resolution and contract.

The Director of Financial Management certifies that non-escrow funds are available, contingent upon the passage of the 2026 Local Municipal Budget and the issuance of a purchase order, and that these services and expenditures shall be charged to Operating Account No. 6-01-20-019-211, and that escrow funds are available, contingent upon the applicant's deposit of reasonable and sufficient escrow monies, chargeable to Trust Account No. T-12-56-175-027.

**CERTIFICATION OF FUNDS**

  
 Frank Donato, III, CMFO  
 Director of Financial Management  
 City of Ocean City, NJ

  
 Michael Buck  
 Zoning Board Chair

  
 Jaime M. Felker  
 Certified Land Use Administrator

Offered by .....*Buck*..... Seconded by .....*Waddell*.....

The above resolution was duly adopted by the Zoning Board of Ocean City, New Jersey, at a meeting of said Board duly held on the 20th day of May 2026

NAME	AYE	NAY	ABSENT	ABSTAINED
Waddell	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Price	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Geary	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Logue	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Demarco	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Becker	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Snyder	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Gallagher	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Buck	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

  
 Jaime M. Felker, Certified Land Use Administrator

CONTRACT FOR SERVICES

This Agreement is made as of May 11, 2026

BETWEEN: RICHARD A ALAIMO ASSOCIATES  
200 High Street, Mount Holly, New Jersey,  
hereinafter referred to as "ENGINEER"

AND THE CITY OF OCEAN CITY, in the  
County of Cape May, and the State of New Jersey,  
hereinafter referred to as "CITY"

WHEREAS, ENGINEER has been appointed by the ZONING BOARD OF  
ADJUSTMENT of the CITY OF OCEAN CITY as the CONFLICT ENGINEER for the year 2026;  
and

WHEREAS, a contract between the CITY OF OCEAN CITY and the ENGINEER  
should be filed with the CITY CLERK setting forth the fee schedule to be paid to  
ENGINEER during said appointment; and

WHEREAS, said services rendered are professional in nature as defined in  
NJSA40A:11-2(6), and have been solicited in keeping with the "Fair and Open Process."

NOW, THEREFORE, BE IT RESOLVED that the CITY hereby engages RICHARD A  
ALAIMO ASSOCIATES, Richard A. Alaimo, P.E., P.P. and/or his assigned agents to  
provide the professional services as directed by the ZONING BOARD OF ADJUSTMENT  
and outlined below:

1. ENGINEER shall perform all of the engineering work required in the capacity of ENGINEER of the CITY. In addition, he shall perform any additional duties assigned to him by the ZONING BOARD OF ADJUSTMENT of OCEAN CITY. Duties of the ENGINEER shall include but not be limited to:
  - a. Prepare or cause to be prepared plans, designs, and specifications for Public Works and improvements undertaken by the CITY, either on force accounts or by public contract.
  - b. Provide and maintain surveys, maps, plans, specifications, and control records with respect to Public Works and facilities owned and operated by the CITY.
  - c. Provide technical and engineering advice and assistance to other CITY departments as directed by the ZONING BOARD OF ADJUSTMENT.
  - d. Maintain all papers, documents, memoranda, reports, and other materials relating to the ENGINEER within the property of the CITY. Upon the termination of these services with the CITY, the ENGINEER shall forthwith surrender all CITY records.
  - e. Provide services to the Tax Assessor to update the Tax Maps on a current basis and attend ZONING BOARD OF ADJUSTMENT meetings as required.
  - f. Provide planning and general observation advice as directed by

the ZONING BOARD OF ADJUSTMENT.

2. ENGINEER shall be compensated according to the following:
  - a. All other services rendered by ENGINEER or any employee under the ENGINEER'S jurisdiction and control shall be paid for at the rate indicated on the attached schedule.
  - b. Compensation for professional services shall be paid solely from applicant escrow account(s) established pursuant to applicable ordinances, and no payment obligation shall accrue to the City of Ocean City or the Zoning Board of Adjustment.
  - c. ENGINEER shall be reimbursed for all out-of-pocket expenses incurred on behalf of the CITY, payable solely from applicable applicant escrow account(s).
  - d. ENGINEER shall submit a sworn voucher for services rendered, including an outline of work performed.

3. **INSURANCE.** It shall be the responsibility of the ENGINEER to maintain the following insurance coverage, in the amounts specified, for the length of the contract with a company that is licensed to do business in the State of New Jersey.

The following minimum coverages are required:

Commercial General Liability	\$2,000,000
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Automobile Liability \$ 500,000

Workers' Compensation Statutory

Professional Liability (E&O, Malpractice) \$2,000,000

No deductible will be permitted on the liability insurance.

The ENGINEER shall not commence work under this contract until it has obtained the insurance required under this section.

**COMMERCIAL GENERAL LIABILITY INSURANCE.** During the life of this contract, the ENGINEER shall procure and maintain Commercial General Liability Insurance on an "Occurrence Basis" with limits of liability not less than those listed above. The City of Ocean City shall be named as an Additional Insured.

**MOTOR VEHICLE LIABILITY INSURANCE.** During the life of this contract, the ENGINEER shall procure and maintain Motor Vehicle Liability Insurance, including applicable no-fault coverage, with limits of liability as listed above per accident combined single limit Bodily Injury and Property Damage. Coverage shall include all owned vehicles, all non-owned vehicles, and all hired vehicles.

**WORKERS' COMPENSATION.** During the life of this contract, the ENGINEER shall procure and maintain Workers' Compensation insurance including Employer's Liability Coverage in accordance with the statutes of the State of New Jersey.

**NOTICE OF CANCELLATION.** Commercial General Liability Insurance, Motor Vehicle Liability Insurance, and Workers' Compensation Insurance, as described above shall include an endorsement stating the following: "Sixty (60) days advanced written notice of cancellation, non-renewal, reduction and/or material change shall be sent to:

“Municipal Clerk, City of Ocean City, 115 E. 12<sup>th</sup> Street, Ocean City, NJ 08226.”

**PROOF OF INSURANCE COVERAGE.** The ENGINEER shall provide the municipality at the time the contracts are returned for execution, a Certificate of Insurance (with minimum coverages as outlined above) for Commercial General Liability, Motor Vehicle Liability, Workers’ Compensation and Professional Liability. The City of Ocean City shall be specifically named as an Additional Insured under the Commercial General Liability insurance.


**CONTINUANCE OF COVERAGE.** If any of the above coverage’s expire during the term of this contract, the ENGINEER shall deliver renewal Certificates and/or policies to the municipality at least ten (10) days prior to the expiration date.

IN WITNESS WHEREOF, and intending to be legally bound, the parties hereto have hereunto set their hands and seals.

ATTEST:

CITY OF OCEAN CITY

  
Jaime Felker  
Certified Land User Administrator


  
Michael Buck  
Board Chairperson

DATE:

ATTEST:

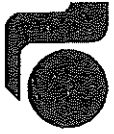
RICHARD A ALAIMO ASSOCIATES

  
Lynn Fitzpatrick  
Executive Assistant

  
Miles Powell, II  
President

DATE: May 11, 2026

Attachment: Employee Rate Schedule  
EXHIBIT A - Mandatory Affirmative Action Language  
Certificate of Employee Information Report  
Certificate of Liability Insurance  
Business Registration Certificate  
Certificate of Authorization  
W-9



Richard A. Alaimo Associates  
(Alaimo Group) Consulting Engineers/Architects

Ocean City Conflict Engineer  
May 1, 2026

## Employee Rate Schedule

Professional Category	Hourly Rate
Principal .....	\$240
Senior Associate.....	\$235
Associate.....	\$230
Architect.....	\$230
Senior Project Engineer.....	\$230
Project Engineer.....	\$225
Senior Project Planner.....	\$225
Project Planner.....	\$220
Senior Project Manager.....	\$220
Project Manager .....	\$215
Designer-CAD .....	\$180
Surveying – Supervisor.....	\$190
Surveying - Chief.....	\$190
Surveying - Fieldman .....	\$180
Field Representative - Supervisor.....	\$190
Field Representative.....	\$180
Administrative Assistant.....	\$125

*Mileage charges are based upon IRS approved rates for the current year.*

*Prints, copies and other out-of-pocket expenses are billed at direct cost.*

*AutoCAD billed at \$20 per hour.*

*Robotic Total Station billed at \$40 per hour.*

*Global Positioning System billed at \$60 per hour.*

*Hourly rate in all years subsequent to December 31, 2026 shall be mutually agreed to by both parties.*

## EXHIBIT A

### MANDATORY EQUAL EMPLOYMENT OPPORTUNITY LANGUAGE

N.J.S.A. 10:5-31 et seq., (P.L. 1975, C. 127)

N.J.A.C. 17:27

### GOODS, PROFESSIONAL SERVICE AND GENERAL SERVICE CONTRACTS

During the performance of this contract, the ENGINEER agrees as follows:

The ENGINEER, where applicable, will not discriminate against any employee or applicant for employment because of age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex. Except with respect to affectional or sexual orientation and gender identity or expression, the ENGINEER will ensure that equal employment opportunity is afforded to such applicants in recruitment and employment, and that employees are treated during employment, without regard to their age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex. Such equal employment opportunity shall include, but not be limited to the following: employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The ENGINEER agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided by the Public Agency Compliance Officer setting forth provisions of this nondiscrimination clause.

The ENGINEER, where applicable will, in all solicitations or advertisements for employees placed by or on behalf of the ENGINEER, state that all qualified applicants will receive consideration for employment without regard to age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex.

The ENGINEER, where applicable, will send to each labor union with which it has a collective bargaining agreement, a notice, to be provided by the agency contracting officer, advising the labor union of the ENGINEER'S commitments under this chapter and shall post copies of the notice in conspicuous places available to employees and applicants for employment.

The ENGINEER where applicable, agrees to comply with any regulations promulgated by the Treasurer pursuant to N.J.S.A. 10:5-31 et seq. as amended and supplemented from time to time and the Americans with Disabilities Act.

The ENGINEER agrees to make good faith efforts to meet targeted county employment goals established in accordance with N.J.A.C. 17:27-5.2.

The ENGINEER agrees to inform in writing its appropriate recruitment agencies including, but not limited to, employment agencies, placement bureaus, colleges, universities, and labor unions, that it does not discriminate on the basis of age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex, and that it will discontinue the use of any recruitment agency which engages in direct or indirect discriminatory practices.

The ENGINEER agrees to revise any of its testing procedures, if necessary, to assure that all personnel testing conforms with the principles of job-related testing, as established by the statutes and court decisions of the State of New Jersey and as established by applicable Federal law and applicable Federal court decisions.


In conforming with the targeted employment goals, the ENGINEER or subcontractor agrees to review all procedures relating to transfer, upgrading, downgrading and layoff to ensure that all such actions are taken without regard to age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex, consistent with the statutes and court decisions of the State of New Jersey, and applicable Federal law and applicable Federal court decisions.

The ENGINEER shall submit to the public agency, after notification of award but prior to execution of a goods and services contract, one of the following three documents:

Letter of Federal Affirmative Action Plan Approval  
Certificate of Employee Information Report

Employee Information Report Form AA302 (electronically provided by the Division and distributed to the public agency through the Division's website at [www.state.nj.us/treasury/contract\\_compliance](http://www.state.nj.us/treasury/contract_compliance))

The ENGINEER shall furnish such reports or other documents to the Division of Public Contracts Equal Employment Opportunity Compliance as may be requested by the office from time to time in order to carry out the purposes of these regulations, and public agencies shall furnish such information as may be requested by the Division of Public Contracts Equal Employment Opportunity Compliance for conducting a compliance investigation pursuant to Subchapter 10 of the Administrative Code at N.J.A.C. 17:27.

Submitted by  
Name of firm: RICHARD A. ALAIMO ASSOCIATES  
By:   
Miles Powell, Jr.  
Title: President  
Date: May 11, 2026

Certification 1370  
CERTIFICATE OF EMPLOYEE INFORMATION REPORT RENEWAL

This is to certify that the contractor listed below has submitted an Employee Information Report pursuant to N.J.A.C. 17:27-1.1 et. seq. and the State Treasurer has approved said report. This approval will remain in effect for the period of **15-May-2025** to **15-May-2028**



*Elizabeth M. Mauro*  
ELIZABETH MAHER MUOIO  
State Treasurer

RICHARD A. ALAIMO ASSO. & AFFILIATI  
200 HIGH STREET  
MOUNT HOLLY NJ 08060



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
05/12/2026

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).


PRODUCER Clarke Insurance Agency 211 High Street Mount Holly NJ 08060	CONTACT NAME: Raymond Altieri
PHONE (A/C, No. Ext): (609) 845-2633	FAX (A/C, No): (888) 314-0390
E-MAIL ADDRESS: Ray@Clarkeinsurance.com	
INSURER(S) AFFORDING COVERAGE INSURER A: Republic Franklin Insurance Company INSURER B: Utica Mutual Insurance Company INSURER C: Arch INSURER D: INSURER E: INSURER F:	NAIC # 12475 25976 11150

**COVERAGES**      **CERTIFICATE NUMBER:** 12.15.2025      **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADD'L SUBR INSD. WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR  GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input checked="" type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC <input type="checkbox"/> OTHER:	Y	5114837	12/15/2025	12/15/2026	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (EB occurrence) \$ 100,000 MED. EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 3,000,000 PRODUCTS - COMP/OP AGG \$ 3,000,000 Employee Benefits \$ 1,000,000 COMBINED SINGLE LIMIT (EB accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$ EACH OCCURRENCE \$ 5,000,000 AGGREGATE \$ 5,000,000 \$
			CULP4927034	12/15/2025	12/15/2026	EACH OCCURRENCE \$ 5,000,000 AGGREGATE \$ 5,000,000 \$
B	UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DEED <input checked="" type="checkbox"/> RETENTION \$ 10,000					X PER STATUTE OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000 Each Claim 5,000,000 Aggregate 5,000,000 Cyber Liability 1,000,000
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY Y/N ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? N (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	N/A	4816397	12/28/2025	12/28/2026	
C	Professional Liability (includes Pollution Liability)		PAAEP0148602	05/17/2025	05/17/2026	

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)  
Certificate Holder is an Additional Insured for General Liability when required by written contract. This coverage is primary & non-contributory with respect to other coverage of the additional insured(s) when required by written contract. Waiver of Subrogation applies in favor of the additional insured(s) when required by written contract.

<b>CERTIFICATE HOLDER</b>	<b>CANCELLATION</b>
City of Ocean City Zoning Board Adjustment 115 E. 12th Street Ocean City	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.  AUTHORIZED REPRESENTATIVE  
NJ 08226	

08/19/04

Taxpayer Identification# 221-824-833/000

Dear Business Representative:

Congratulations! You are now registered with the New Jersey Division of Revenue.

Use the Taxpayer Identification Number listed above on all correspondence with the Divisions of Revenue and Taxation, as well as with the Department of Labor (if the business is subject to unemployment withholdings). Your tax returns and payments will be filed under this number, and you will be able to access information about your account by referencing it.

Additionally, please note that State law requires all contractors and subcontractors with Public agencies to provide proof of their registration with the Division of Revenue. The law also amended Section 92 of the Casino Control Act, which deals with the casino service industry.


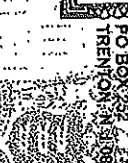
We have attached a Proof of Registration Certificate for your use. To comply with the law, if you are currently under contract or entering into a contract with a State agency, you must provide a copy of the certificate to the contracting agency.

If you have any questions or require more information, feel free to call our Registration Hotline at (609) 292-1730.

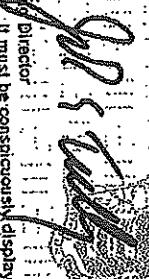
I wish you continued success in your business endeavors.

Sincerely,

  
John E. Tully, CPA  
Acting Director

 <b>STATE OF NEW JERSEY</b> <b>BUSINESS REGISTRATION CERTIFICATE</b>		 <b>DEPARTMENT OF TREASURY</b> <b>DIVISION OF REVENUE</b> PO BOX 232 TRENTON, NJ 08646-0232	
<b>TAXPAYER NAME:</b> RICHARD A. ALAIMO ASSOCIATES	<b>TRADE NAME:</b>	<b>SEQUENCE NUMBER:</b> 0013978	<b>ISSUANCE DATE:</b> 08/19/04
<b>TAXPAYER IDENTIFICATION#:</b> 221-824-833/000			
<b>ADDRESS:</b> 200 HIGH ST MOUNT HOLLY NJ 08060			
<b>EFFECTIVE DATE:</b> 03/22/67			
<b>FORM-BRC(08-04)</b>			

This Certificate is NOT assignable or transferable. It must be conspicuously displayed at above address.

Acting Director 







THE CITY OF OCEAN CITY  
CAPE MAY COUNTY  
OCEAN CITY, NJ

**SWORN STATEMENT BY PROFESSIONAL SERVICES PROVIDER**

I understand that the Revised General Ordinances of the City of Ocean City Section 2-2 et seq. requires that prior to awarding any contract or agreement to procure professional services, including banking and insurance with any professional service provider, the City or any of its purchasing agents or agencies, as the case may be, shall receive a sworn statement from the professional service provider made under penalty of perjury that the bidder or proposer has not made a contribution in violation of Section 2-2 of the Revised General Ordinances of the City of Ocean City.

I have received and reviewed a full copy of Section 2-2 of the Revised General Ordinances of the City of Ocean City.

I herby swear and affirm, under penalty of perjury, that I, my family nor my firm has made a contribution in violation of Section 2-2 of the Revised General Ordinances of the City of Ocean City.

  
**Signature** \_\_\_\_\_

Miles Powell, II, President  
**Print Name** \_\_\_\_\_

Richard A. Alaimo Associates  
**Firm Name** \_\_\_\_\_

5 / 11 / 2026  
**Date** \_\_\_\_\_

**Elected City Officials and Candidates pertaining to this ordinance:**

**CITY ELECTED OFFICIALS FOR THE CALENDAR YEAR 2025:**

**Mayor – term expires 6/30/2026:**  
Jay A. Gillian

Mayor

**Council-At-Large - term expires 6/30/2026:**  
Peter V. Madden 421 Battersea Rd  
Sean Barnes 33 Revere Place  
Tony Polcni 2 Valmar Court

Council At Large  
Council At Large  
Council At Large

**Ward Councilperson - term expires 6/30/2028:**  
Terrence Crowley, Jr. 123 Bay Avenue  
Keith Hartzell 720 Asbury Avenue  
Jody Levchuk 2 Bayonne Place  
Dave Winslow 2904 Bayland Drive

Councilperson, 1st Ward  
Councilperson, 2nd Ward  
Councilperson, 3rd Ward  
Councilperson, 4th Ward

PLEASE EXECUTE THIS FORM & SUBMIT WITH THE BID PROPOSAL PACKAGE

**STATEMENT OF OWNERSHIP DISCLOSURE**

**N.J.S.A. 52:25-24.2 (P.L. 1977, c.33, as amended by P.L. 2016, c.43)**

This statement shall be completed, certified to, and included with all bid and proposal submissions. Failure to submit the required information is cause for automatic rejection of the bid or proposal.

**Name of Organization:** Richard A. Alaimo Associates

**Organization Address:** 200 High Street, Mount Holly, NJ 08060

**Part I - Check the box below that represents the type of business organization:**

Sole Proprietorship (skip Parts II & III, execute certification in Part IV)

Non-Profit Corporation (skip Parts II & III, execute certification in Part IV)

For-Profit Corporation (any type)

Limited Liability Company (LLC)

Partnership  Limited Partnership (LP)

Limited Liability Partnership (LLP)

Other (be specific): \_\_\_\_\_

**Part II**

The list below contains the names and addresses of all stockholders in the corporation who own 10% or more of its stock, of any class, or of all individual partners in the partnership who own a 10% or greater interest therein, or of all members in the limited liability company who own a 10% or greater interest therein, as the case may be. **(COMPLETE THE LIST BELOW IN THIS SECTION)**

**OR**

No one stockholder in the corporation owns 10% or more of its stock, of any class, or no individual partner in the partnership owns a 10% or greater interest therein, or no member in the limited liability company owns a 10% or greater interest therein, as the case may be. **(SKIP TO PART IV)**

(Please attach additional sheets if more space is needed):

Name of Individual or Business Entity	Home Address (for Individuals) or Business Address
Estate of Richard A. Alaimo	200 High Street, Mount Holly, NJ 08060

PLEASE EXECUTE THIS FORM & SUBMIT WITH THE BID PROPOSAL PACKAGE

**STATEMENT OF OWNERSHIP DISCLOSURE (Continued)**

**Part III - DISCLOSURE OF 10% OR GREATER OWNERSHIP IN THE STOCKHOLDERS, PARTNERS OR LLC MEMBERS LISTED IN PART II**

If a bidder has a direct or indirect parent entity which is publicly traded, and any person holds a 10% or greater beneficial interest in the publicly traded parent entity as of the last annual Federal Security and Exchange Commission (SEC) or foreign equivalent filing, ownership disclosure can be met by providing links to the website(s) containing the last annual filing(s) with the Federal Securities and Exchange Commission (or foreign equivalent) that contain the name and address of each person holding a 10% or greater beneficial interest in the publicly traded parent entity, along with the relevant page numbers of the filing(s) that contain the information on each such person. **Attach additional sheets, if more space is required.**


Website (URL) containing the last annual SEC (or foreign equivalent) filing	Page #'s

Please list the names and addresses of each stockholder, partner or member owning a 10% or greater interest in any corresponding corporation, partnership and/or limited liability company (LLC) listed in Part II other than for any publicly traded parent entities referenced above. The disclosure shall be continued until names and addresses of every non-corporate stockholder, and individual partner, and member exceeding the 10% ownership criteria established pursuant to N.J.S.A. 52:25-24.2 has been listed. **Attach additional sheets, if more space is required.**

Stockholder/Partner/Member and Corresponding Entity Listed in Part II	Home Address (for Individuals) or Business Address
Estate of Richard A. Alaimo	200 High Street, Mount Holly, NJ 08060

**Part IV - Certification**

I, being duly sworn upon my oath, hereby represent that the foregoing information and any attachments thereto to the best of my knowledge are true and complete. I acknowledge: that I am authorized to execute this certification on behalf of the bidder/proposer, that the City of Ocean City, NJ is relying on the information contained herein and that I am under a continuing obligation from the date of this certification through the completion of any contracts with the City of Ocean City, NJ to notify the Local Municipal Government in writing of any changes to the information contained herein; that I am aware that it is a criminal offense to make a false statement or misrepresentation in this certification, and if I do so, I am subject to criminal prosecution under the law and that it will constitute a material breach of my agreement(s) with the, permitting the Local Municipal Government to declare any contract(s) resulting from this certification void and unenforceable.

<b>Full Name (Print):</b>	Miles Powell, II	<b>Title:</b>	President
		<b>Date:</b>	May 11, 2026
<b>Signature:</b>			

08/19/04

Taxpayer Identification# 221-824-833/000

Dear Business Representative:

Congratulations! You are now registered with the New Jersey Division of Revenue.

Use the Taxpayer Identification Number listed above on all correspondence with the Divisions of Revenue and Taxation, as well as with the Department of Labor (if the business is subject to unemployment withholdings). Your tax returns and payments will be filed under this number, and you will be able to access information about your account by referencing it.

Additionally, please note that State law requires all contractors and subcontractors with Public agencies to provide proof of their registration with the Division of Revenue. The law also amended Section 92 of the Casino Control Act, which deals with the casino service industry.

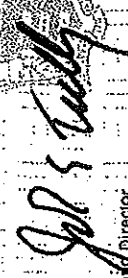
We have attached a Proof of Registration Certificate for your use. To comply with the law, if you are currently under contract or entering into a contract with a State agency, you must provide a copy of the certificate to the contracting agency.

If you have any questions or require more information, feel free to call our Registration-Hotline at (609)292-1730.

I wish you continued success in your business endeavors.

Sincerely,

  
John E. Tully, CPA  
Acting Director

STATE OF NEW JERSEY	
BUSINESS REGISTRATION CERTIFICATE	
TAXPAYER NAME: RICHARD A. ALAIMO ASSOCIATES	TRADE NAME:
TAXPAYER IDENTIFICATION#: 221-824-833/000	SEQUENCE NUMBER: 0063978
ADDRESS: 200 HIGH ST MOUNT HOLLY, NJ 08060	ISSUANCE DATE: 08/19/04
EFFECTIVE DATE: 03/22/67	 Acting Director
FORM-BRC(08-01)	This Certificate is NOT assignable or transferable. It must be conspicuously displayed at above address.

DEPARTMENT OF TREASURY/  
DIVISION OF REVENUE  
PO BOX 252  
TRENTON, NJ 08646-0252

**NON-COLLUSION AFFIDAVIT**

State of New Jersey

County of Burlington

I, Miles Powell, II residing in Medford Township  
(Name of the affiant) (Name of the municipality)

in the County of Burlington and State of New Jersey of full age, being duly

sworn according to law on my oath depose and say that:

I am President of the firm of Richard A. Alaimo Associates  
(Title or position) (Name of the firm)

\_\_\_\_\_ the bidder making this Proposal for the bid entitled Conflict Engineer  
(Title of the bid proposal), and that I executed the said proposal with full authority to do so that said bidder

has not, directly or indirectly entered into any agreement, participated in any collusion, or otherwise taken any action in restraint of free, competitive bidding in connection with the above named project; and that all statements contained in said proposal and in this affidavit are true and correct, and made with full knowledge that the \_\_\_\_\_

City of Ocean City (Name of the contracting unit) relies upon the truth of the statements contained in said Proposal and in the statements contained in this affidavit in awarding the contract for the said project.

I further warrant that no person or selling agency has been employed or retained to solicit or secure such contract upon an agreement or understanding for a commission, percentage, brokerage, or contingent fee, except bona fide employees or bona fide established commercial or selling agencies maintained by Richard A. Alaimo Associates

Subscribed and sworn to \_\_\_\_\_  
before me this day May 11, 2026 \_\_\_\_\_  
(Signature)

Donna Lynn Barnett \_\_\_\_\_  
Notary public of New Jersey \_\_\_\_\_  
(Type or print name of affiant under signature)

My Commission expires: August 7, 2028

(Seal) **DONNA LYNN BARNETT**  
NOTARY PUBLIC OF NEW JERSEY  
MY COMMISSION EXPIRES AUG. 7, 2028

**AFFIRMATIVE ACTION REGULATION COMPLIANCE NOTICE**

Re: Affirmative Action Regulations P. L. 1975, C. 127  
Procurement and Service Contractors  
"Bidders are required to comply with the requirements of P. L. 1975, C. 127."

A. CONTRACTORS & VENDORS

1. Contractors and/or vendors will submit with the signed proposal Affirmative Action evidence. The Affirmative Action evidence shall be in one (01) of the following forms.
  - a. An existing federally approved or sanctioned affirmative action program.
  - b. A Certificate of Employee Information Report from the Treasurer Office of the State of New Jersey.
  - c. If the Contractor/Vendor cannot present "a" or "b" - the Contractor/Vendor is required to submit a completed Employee Information Report (Form AA-302). This form will be made available to Contractor/Vendor by the City of Ocean within seven (07) days after notification of intent to award the contract or receipt of the contract, whichever is sooner.

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**THE FOLLOWING QUESTIONS MUST BE ANSWERED BY ALL PROSPECTIVE BIDDERS:**

1. Do you have a federally approved or sanctioned Affirmative Action Program?  
YES \_\_\_\_\_ NO
2. Do you have a State Certificate of Employee Information Report Approval?  
YES  NO \_\_\_\_\_
  - a. If yes, please submit a photocopy of such Certificate of Employee Information Report with this proposal.

The undersigned Contractor certifies that he is aware of the commitment to comply with the requirements of P. L. 1975, C. 127 and agrees to furnish the required documentation pursuant to the law.

Richard A. Alaimo Associates

  
Miles Powell II

**Contractor/Vendor:** \_\_\_\_\_ (Signature)

President \_\_\_\_\_ (Title)

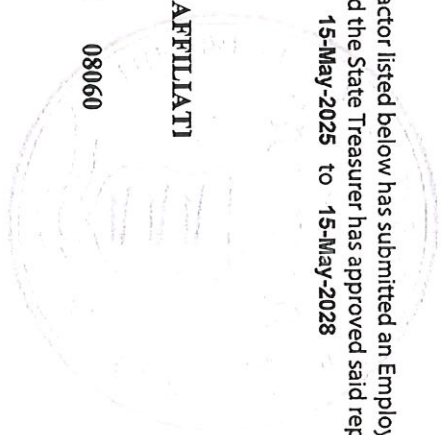
**Note:** A Contractor's bid proposal shall be rejected as non-responsive, if a Contractor fails to comply with the requirements of P. L. 1975, C.127

Certification 1370  
CERTIFICATE OF EMPLOYEE INFORMATION REPORT RENEWAL

This is to certify that the contractor listed below has submitted an Employee Information Report pursuant to N.J.A.C. 17:27-1.1 et. seq. and the State Treasurer has approved said report. This approval will remain in effect for the period of **15-May-2025** to **15-May-2028**



  
ELIZABETH MAHER MUOIO  
State Treasurer



RICHARD A. ALAIMO ASSO. & AFFILIATI  
200 HIGH STREET  
MOUNT HOLLY NJ 08060

**DISCLOSURE OF INVESTMENT ACTIVITIES IN IRAN STATEMENT - 2 PART FORM**

**PART 1 OF 2**

**Name of the Business:** Richard A. Alaimo Associates  
**Address of the Business:** 200 High Street  
Mount Holly, NJ 08060

**PART 1: CERTIFICATION**

**BIDDERS SHALL BE REQUIRED TO COMPLETE - PART 1 BY CHECKING EITHER BOX BELOW**

**FAILURE TO CHECK ONE (01) OF THE BOXES MAY RENDER THE PROPOSAL NONRESPONSIVE**

Pursuant to Public Law 2012, c. 25, any person or entity that submits a bid proposal or otherwise proposes to enter into or renew a contract must complete the certification below to attest, under penalty of perjury, that neither the person or entity, nor any of its parents, subsidiaries, or affiliates, is identified on the Department of Treasury's Chapter 25 list as a person or entity engaging in investment activities in Iran. The Chapter 25 list is found on the Division's website at <http://www.state.nj.us/treasury/purchase/pdf/Chapter25List.pdf>. Bidders must review this list prior to completing the below certification. **Failure to complete the certification will render a bidder's proposal nonresponsive.** If the Director finds a person or entity to be in violation of law, that they shall take action as may be appropriate and provided by law, rule or contract, including but not limited to, imposing sanctions, seeking compliance, recovering damages, declaring the party in default and seeking debarment or suspension of the party.

**PLEASE CHECK THE APPROPRIATE BOX BELOW:**

**I certify, pursuant to Public Law 2012, c. 25, that neither the bidder listed above nor any of the bidder's parents, subsidiaries, or affiliates is listed on the New Jersey Department of the Treasury's list of entities determined to be engaged in prohibited activities in Iran pursuant to P. L. 2012, c. 25 ("Chapter 25 List"). I further certify that I am the person listed above, or I am an officer or representative of the entity listed above and am authorized to make this certification on its behalf. **I will skip Part 2 and sign and complete the Certification below.****

**OR**

**I am unable to certify as above because the bidder and/or one or more of its parents, subsidiaries, or affiliates is listed on the Department's Chapter 25 list. I will provide a detailed, accurate and precise description of the activities in Part 2 below and sign and complete the Certification below. Failure to provide such will result in the proposal being rendered as nonresponsive and appropriate penalties, fines and/or sanctions will be assessed as provided by Law.**

**DISCLOSURE OF INVESTMENT ACTIVITIES IN IRAN STATEMENT - 2 PART FORM**

**Name of the Business:** \_\_\_\_\_ Richard A. Alaimo Associates \_\_\_\_\_

**Address of the Business:** \_\_\_\_\_ 200 High Street \_\_\_\_\_  
\_\_\_\_\_ Mount Holly, NJ 08060 \_\_\_\_\_

**PART 2: PLEASE PROVIDE FURTHER INFORMATION RELATED TO INVESTMENT ACTIVITIES IN IRAN**

**BIDDERS SHALL BE REQUIRED TO COMPLETE - PART 2**

**FAILURE TO CHECK ONE OF THE BOXES BELOW, MAY RENDER THE PROPOSAL NONRESPONSIVE**

You are required to provide a detailed, accurate and precise description of the activities of the bidding person/entity, or one of its parents, subsidiaries or affiliates, engaging in the investment activities in Iran outlined above by completing the boxes below.

**PLEASE PROVIDE THOROUGH ANSWERS TO EACH QUESTION BELOW  
IF YOU NEED TO MAKE ADDITIONAL ENTRIES, PLEASE COPY & ATTACH  
ADDITIONAL SHEETS AS MAY BE REQUIRED**

Name: _____ N/A _____	Name: _____
Relationship to the Bidder: <u>None</u> _____	Relationship to the Bidder: _____
Description of Activities: _____	Description of Activities: _____
_____	_____
_____	_____
Duration of Engagement: _____	Duration of Engagement: _____
Anticipated Cessation Date: _____	Anticipated Cessation Date: _____
Bidder Contact Name: _____	Bidder Contact Name: _____
_____	_____
Contact Phone Number: _____	Contact Phone Number: _____



*Richard A. Alaimo Associates  
(Alaimo Group)  
Consulting Engineers*

## **WILLIAM R. LONG, PE** Principal

### **PROFESSIONAL**

#### **Experience:**

Mr. Long joined Richard A. Alaimo Associates in 1996 and has over forty years of civil engineering experience with particular emphasis in the design of municipal engineering projects. The municipal engineering projects include site plans, major and minor subdivisions, miscellaneous drainage and road improvement projects. He also has experience in water supply systems, structural design, land development design and construction management.

Mr. Long serves as our Lead Engineer for Mount Laurel MUA. He has been our Lead Engineer in Mount Laurel Township, as well as their Planning and Zoning Boards for the past twenty-five years. Mr. Long was the Lead Engineer to Moorestown Township and their Zoning Board. He has also served as Lead Engineer to Mount Holly Township and their Planning and Zoning Board and Riverton Borough. Additionally, Mr. Long is the Joint Land Use Board Engineer in Bordentown City and has represented the firm at Voorhees Township Zoning Board, Deptford Township and Cinnaminson Township Planning Board. His responsibilities include attending meetings, contract administration, project management, design recommendations, plan review and report preparation.

Mr. Long has participated in site plan design for Mount Laurel Township and various drainage design projects within Mount Laurel Township, Mount Holly Township and Hainesport Township, and road improvement projects in Mount Laurel, Moorestown, Riverton and in Mount Holly.

Mr. Long has experience in the design and construction of public works facilities, township plan reviews including subdivisions and site plans, stormwater management designs, land development design, and contract and bid specification preparation.

#### **Registration:**

Licensed Professional Engineer - State of New Jersey  
Licensed Professional Engineer - Commonwealth of Pennsylvania

#### **Memberships:**

American Society of Civil Engineers  
New Jersey Society of Professional Engineers

### **EDUCATION**

Drexel University, Masters of Science Civil Engineering, 1988  
Drexel University, Bachelor of Science Civil Engineering, 1982

