

CITY OF OCEAN CITY
CAPE MAY COUNTY, NEW JERSEY

RESOLUTION

No. 26-171

AUTHORIZING THE AWARD OF A PROFESSIONAL SERVICES CONTRACT TO
ACT ENGINEERS FOR ENVIRONMENTAL CONSULTING SERVICES & GRANT
APPLICATION SUPPORT

WHEREAS, the City of Ocean City requires professional environmental consulting services & grant application support; and

WHEREAS, ACT Engineers has previously performed similar services for the City of Ocean City and has been determined to have the necessary expertise to perform these services; and

WHEREAS, a contract for Professional Services with ACT Engineers may be entered into without competitive bidding pursuant to N.J.S.A. 40A:11-5(1)(a)(i) & N.J.S.A. 19:44A-20.5; and

WHEREAS, ACT Engineers has agreed to provide environmental engineering services and grant application support; and

WHEREAS, ACT Engineers has completed and submitted a Business Entity Disclosure Certification which certifies that neither ACT Engineers nor any member thereof has made any contribution to a political or candidate committee for an elected office in the City of Ocean City, NJ in the previous one (1) year period, and that the contract will prohibit the said parties from making any contributions through the term of the contract; and

WHEREAS, ACT Engineers has been advised that this award does not guarantee that the services described will be required during the contract period and are subject to the actual need as established by the City of Ocean City. As services are required, the City Purchasing Manager shall issue Purchase Orders for those services. No services shall be performed for the City without first obtaining a Purchase Order for said services; and

WHEREAS, George J. Savastano, Business Administrator; Vincent S. Bekier, Director of Operations & Engineering; Christine D. Gundersen, Manager of Capital Planning; Thomas R. Mahar, Purchasing Assistant and Michael Rossbach Jr., QPA, City Purchasing Manager have reviewed the terms and conditions of the contract and recommend award of a professional service contract to ACT Engineers to provide environmental engineering services & grant application support; and

WHEREAS, this contract is awarded through an alternative non-advertised process, pursuant to N.J.S.A. 19:44A-20.4 *et seq.*; and

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of Ocean City, New Jersey that it does hereby award a professional services contract to **ACT Engineers, 1 Washington Boulevard, Suite 3, Robbinsville, NJ 08691** to provide engineering services for 2024 annual maintenance dredge bathymetry as follows:

<u>Item</u>	<u>Description</u>	<u>Total Cost</u>
1.	Task 1 – General Environmental Consulting (Not to Exceed).....	\$25,000.00
2.	Task 2 – Grant Application Support (Not to Exceed).....	\$10,000.00
Total Amount for Environmental Consulting & Grant Application Support		\$35,000.00
3.	A copy of Business Entity Certification, Determination of Value and the Business Registration Certification (BRC) has been submitted and shall be placed on file in the City’s Purchasing Division Office.	
4.	A copy of this Resolution and Contract shall be available for inspection in the Ocean City Clerk's Office and shall be published on one (1) occasion in The Ocean City Sentinel.	

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BE IT FURTHER RESOLVED by the City Council of the City of Ocean City that the Mayor and the City Purchasing Manager are hereby authorized to enter into a formal contract agreement with ACT Engineers to provide environmental permitting services and grant application support as listed & in accordance with this resolution and submitted proposal.

The Director of Financial Management certifies that funds are available and \$72.50 shall be charged to Capital Account #C-04-55-303-201, \$72.29 shall be charged to Capital Account #C-04-55-326-101, \$2,207.55 shall be charged to Capital Account #C-04-55-307-101, \$32,647.66 shall be charged to Capital Account #C-04-55-310-201.

CERTIFICATION OF FUNDS

Frank Donato III, CFO
Director of Financial Management

Terry Crowley, Jr.
Council President

Files: RPS 2026 ACT Engineers Grant Support.docx

I HEREBY CERTIFY THAT the foregoing resolution was duly adopted by the City Council of the City of Ocean City, New Jersey at a Council Meeting held on Thursday, June 25, 2026, with the voting record as indicated below.

NAME	MOTION	SECOND	AYE	NAY	ABSENT	ABSTAINED
Barnes						
Crowley						
Hartzell						
Levchuk						
Madden						
Polcini						
Winslow						

Melissa G. Rasner, City Clerk